



**1600  
01 Jul 1999**

**From: Commanding Officer, CG Integrated Support Command Honolulu  
To: YN3 Jennifer J. Seltzer, USCG**

**Subj: ENLISTED PERSON OF THE QUARTER**

- 1. Congratulations on your selection as USCG Integrated Support Command Honolulu's Enlisted Person of the Quarter for the period 1 April 1999 through 30 June 1999.**
- 2. You were selected for this award by ISC Honolulu's Enlisted Person of the Quarter Selection Committee who based their decision on the recommendation submitted by your Branch Chief. During this period, you served in a billet normally assigned to a second class petty officer. Along with your workload, you were assigned numerous collateral duties including: Non-rate Personnel Assignment Detailer and Watch Captain, Assistant Command Security Officer, Assistant Urinalysis Coordinator, Court Recorder, Key Custodian, and Property Custodian, all of which you gladly accepted. You recently served as the bailiff for a summary court-martial held at ISC by Maintenance and Logistics Command Pacific. As well as completing many logistical details needed prior to the court-martial, you recorded the proceedings on audio tape, marked and maintained all exhibits, summoned witnesses, including distant telephonic witnesses, and managed to take almost verbatim notes of virtually the entire 14.5 hour proceedings. Your proactive involvement with the Red Hill School Read Aloud program and your role as the Morale Committee Chairperson has played a direct role in the improvement of morale at the ISC and the Coast Guard community. In your spare time, you have taken the initiative to become a full-time student maintaining a 3.5 GPA. You have become a model leader and mentor who encourages individual opportunity, growth and creativity amongst your peers.**
- 3. In recognition of your selection, you are authorized to wear the Commandant's Letter of Commendation ribbon bar, you will receive a 48-hour midweek liberty, a \$100 Savings Bond, an Enlisted Person of the Quarter Plaque from the Navy League and have your name placed on the ISC Honolulu's Enlisted Person of the Quarter Plaque located in the lobby of the ISC's Administration Building.**

**C. M. KELLY**